



**OFFICE OF THE  
Advisory Board  
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**October 24, 2017**

Present: Christine Muir, Kieran Meehan, Bob Nelson, Harold Simmons, Leo Tomevich

Absent: Pam Crocker

Also attending: Town Administrator Tracey Hutton, Town Moderator Dana Metzler, some members of the public

The purpose of this meeting was to review the Advisory Board's recommendations on the articles for the Special Town Meeting warrant.

Article 1 - Advisory Board recommends supporting this article, to pay unpaid bills of FY16.

Article 2 - Advisory Board had requested additional details on this article, which defines the terms of the CBA between the town and the police union. The amount requested is \$35,000, which is split into \$6,000 for operations and \$29,000 for salary increases. The impact for FY19 and FY20 are similar. There is no single percentage increase across the board; it varies for each position. New hires will not start at the top of the pay scale.

These numbers are based on comparison to six towns used for the Personnel Board's wage and classification chart developed two years ago. The raises will be retroactive. The dollar amount covers the entire fiscal year.

Advisory Board unanimously recommends supporting this article.

Article 3 - Advisory Board does not support this article to hire an actuary to determine costs of OPEB (other post-employment benefits).

Article 4 - Advisory Board recommends supporting this article, to replace the boiler at Town Hall. The current quote is about \$29,466 with a potential rebate of \$3,000. This covers labor and uses prevailing wage. No maintenance plan or warranty is included.

Article 5 - Advisory Board recommends supporting this article, to move money into the Water Repair line item. (This is typically done at the Annual Town Meeting in May; we will not have to do so then because we are doing it now.)

Article 6- Advisory Board recommends supporting this article to establish a capital stabilization fund for GDRSD. School Committee representative Jennifer McKenzie provided a brief overview of the audit process and results. School Committee representative Ryan McLane explained the capital stabilization fund and will present the article and read the motion at Town Meeting.

This account cannot be funded with a debt exclusion; it must come within the operating budget or an override. Special limited overrides do not apply because the fund is created under a different MGL chapter than the one that provides for such overrides.

Article 7 - Advisory Board recommends supporting this article to accept a land donation for the proposed future Public Safety building.

Article 8 - Advisory Board recommends supporting this article to pay the closing and title costs associated with article 7.

Article 9 - Advisory Board recommends supporting this article to conduct a survey of the land donated in article 7.

Article 10 - Advisory Board does not recommend supporting this article to hire a consultant to create a Town Market Analysis report. This request stemmed from comments made during Master Plan meetings. The board was split 3-2 against this article.

Article 11 - Advisory Board recommends supporting this article to move money to the Summer Concerts fund.

Article 12 - Advisory Board recommends supporting this article to exclude Saturday when counting hours before deadlines, such as voter registration.

Meeting adjourned at 8:45 p.m.